



ATCO Inspection Assistant / Field Inspector

Peavine Métis Settlement is seeking a motivated and reliable individual to serve as an **ATCO Inspection Assistant / Field Inspector**. The successful candidate will work alongside ATCO representatives to inspect properties, infrastructure, and utility-related installations within the Settlement.

This position requires a strong attention to detail, professionalism, and the ability to work independently while maintaining positive relationships with residents and stakeholders.

Position Responsibilities

- Accompany ATCO representatives during inspections throughout the Settlement.
- Assist with documenting inspection findings, observations, and concerns.
- Maintain accurate records and reports of inspections conducted.
- Communicate professionally with Settlement residents and ATCO personnel.
- Identify and report potential safety concerns or maintenance issues.
- Ensure all inspections are conducted in accordance with applicable policies, procedures, and safety requirements.
- Attend meetings and provide updates to the Administrator and Council as required.
- Perform other related duties as assigned.

Qualifications

- Valid Class 5 Driver's License.
- Reliable personal vehicle with valid registration and insurance.
- Ability to travel throughout the Settlement and surrounding areas.
- Strong communication and interpersonal skills.
- Ability to work independently and exercise sound judgment.
- Basic computer skills, including Microsoft Word and email.
- Experience in inspections, construction, utilities, maintenance, or a related field is considered an asset.
- Knowledge of the Peavine Métis Settlement and local area is considered an asset.

Requirements

- Must provide a current Driver's Abstract upon request.
- Must maintain a valid driver's license throughout employment.
- Must be physically capable of walking properties and working outdoors in varying weather conditions.
- Must be dependable, punctual, and professional.

Employment Details

- Position: ATCO Inspection Assistant / Field Inspector
- Location: Peavine Métis Settlement
- Term: Part-time
- Hours: 7.5/day
- Wage/Salary: Based on qualifications and experience

How to Apply

Please submit your resume and a brief cover letter outlining your interest in the position to:

Karen Noskey

Administrator

admin@peavinemetis.com

Or for paper copy drop off:

Reception at Main office

Attention: Karen Noskey

Application Deadline: July 9th , 2026

We thank all applicants for their interest; however, only those selected for an interview will be contacted.