

POSTED  
Aug 19-24

## Employment Opportunity

### *Peavine Aboriginal Head Start*

Is seeking interested persons to fill two positions of:

#### *Classroom Educational Assistants*

##### Position Summary

Reporting directly to the Coordinator, these positions are responsible to work as a team member of the Head Start Program to help create a positive and inclusive learning environment, by supporting the educational, emotional, and social needs of children in their care within the classroom setting, including one-on-one support for children with developmental delays.

##### Position Qualifications

- Level 1, 2, or 3 Child Care Certification or other Early Childhood Training required
- Previous experience working with special needs and behavioral difficulties an asset
- Experience working with speech/language programs an asset
- Ability to work with minimal supervision
- Excellent communication, programming, and organizational skills
- High degree of self-motivation
- Must enjoy working closely with small children
- Current 1<sup>st</sup> Aide certification required
- Criminal Record Check and Vulnerable Sector Check required
- Food Safety Certificate an asset
- Ability to speak Cree and knowledge of cultural programming an asset
- Must adhere to professional, ethical, and confidential codes of behavior

##### Terms of Employment

This is a full time, temporary position, Monday – Friday, 35 hours per week, ending June 30, 2025, with a possibility of extension. Pay will be dependent on the Child Care Certification Level of the successful applicant. Persons applying must be 18 years of age or older.

Resumes may be forwarded to:

Hilma Supernault, Coordinator  
Peavine Metis Settlement  
Bag # 4  
High Prairie, AB T0G 1E0

Phone: 780 523 4490 or 780 523 0392 Fax: 780 523 4443  
or email: [hilma.supernault@peavinemetis.com](mailto:hilma.supernault@peavinemetis.com)

**Closing Date is September 3, 2024 (by 4:30 p.m.)**